

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
1. COVID-19 Prevention Plan				
1A	<ul style="list-style-type: none"> Establish a written, campus-specific COVID-19 prevention plan, perform a comprehensive risk assessment of all work areas, work tasks, and student interactions, and designate a person at each campus to implement the plan. 		The LLU COVID-19 Prevention Plan has been created with multiple stakeholder input and is posted on our website. This same team has performed a comprehensive risk assessment and each school and area has a designated individual to implement plan. We have designated the Student Health Service and Employee Health to be responsible to be responding to all COVID-19 concerns, both of these areas report to Chair of the Preventive Medicine Department (April Wilson, MD, MPH).	*Risk Assessment Tool (created and implemented by LLU), LLU COVID-19 Prevention Plan, LLU COVID-19 Training
1A-a		o Incorporate the CDPH Guidance for the Use of Face Coverings, into the Workplace Specific Plan that includes a policy for handling exemptions.	LLU policy for face coverings and masks, for students and employees is addressed in the LLU Pandemic Operations Policy. It addresses requirements, exemptions and the processes for requesting an accommodation/exemption.	JAMA article on Mask Exemptions 7-10-20 , LLU Pandemic Operations Policy , LLU COVID-19 Training
1B	<ul style="list-style-type: none"> Identify contact information for the local health department where the facility is located for communicating information about COVID-19 outbreaks among students and workers. 		LLU will follow the standard reporting process for students and employees who test positive (results are reported as part of the testing process). A secondary report is not necessary from Student Health/LLU per conversation with SBDCPH on 8/17/2020. The contact information for the San Bernardino County Department of Public Health is: 909-387-3911, erin.gustafson@dph.sbcounty.gov, diana.ibrahim@dph.sbcounty.gov.	
1C	<ul style="list-style-type: none"> Train and communicate with workers and students on the plan. Make the plan available and accessible to workers and their representatives. 		LLU will provide appropriate COVID-19 online training for all students and employees. The LLU COVID-19 Prevention Plan will be posted on the LLU COVID Guidelines website and referenced in the training.	LLU COVID-19 Prevention Plan, LLU COVID-19 Training
1D	<ul style="list-style-type: none"> Regularly evaluate the facility for compliance with the plan and document and correct deficiencies identified. 		Will conduct regular reviews of COVID-19 Prevention Plan compliance. Will happen more frequently depending on stage of plan and local area risk profile. Documentation and adjustments to plan will be made as needed.	
1E	<ul style="list-style-type: none"> Investigate any COVID-19 illness and determine if any factors could have contributed to risk of infection. Update the plan as needed to prevent further cases. 		COVID cases will be monitored regularly and history obtained to determine any modifiable factors that could have contributed to risk of infection. The plan will be updated accordingly where feasible.	
1F	<ul style="list-style-type: none"> Implement the processes and protocols when a workplace has an outbreak, in accordance with CDPH guidelines. 		Employee Health with Occupational Medicine and Student Health will manage outbreaks according to CDPH and local guidance. Environmental health and safety assists with reporting if an employee is hospitalized. The online required LLU COVID-19 Training addresses how to report a suspected outbreak.	https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Workplace-Outbreak-Employer-Guidance.aspx
1G	<ul style="list-style-type: none"> Identify close contacts (within six feet for 15 minutes or more) of an infected worker or student and take steps to isolate COVID-19 positive worker(s) and close contacts. 		Employee Health and Student Health will manage exposure notifications.	COVID-19 Student Exposure Plan, EHS Contact Tracing Guideline
1H	<ul style="list-style-type: none"> Adhere to the guidelines below. Failure to do so could result in workplace illnesses that may cause operations to be temporarily closed or limited. 		LLU will follow the guidance addressed in the LLU COVID-19 Prevention Plan document in consultation with our local public health department.	

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
1I	<ul style="list-style-type: none"> Ensure that vendors, independent contractors and others performing services in the establishment are knowledgeable about these guidelines, are provided or obtain their own supplies and PPE, and that they adhere to these guidelines. 		Vendors, independent contractors and others performing services will be required to follow the same requirements as employees, as referenced in the LLU Pandemic Operations Policy .	LLU Pandemic Operations Policy
2. General Measures				
2A	<ul style="list-style-type: none"> Establish and continue communication with local and State authorities to determine current disease levels and control measures in your community. For example: 		LLU has an ongoing relationship with the local health department and monitors for updated guidance from state authorities. Discussed with SBCDPH on 8/17/2020 and agreed to have ongoing, as needed contact (their preference over regularly scheduled contact). We track our healthcare community COVID statistics on both a daily and weekly basis.	
2A-a		o Consult your local health department website, or with your local health officer, or designated staff, who are best positioned to monitor and provide advice on local conditions. A directory can be found here.	LLU designee discussed with SBCDPH on 8/17/2020. LLU will continue to monitor CDPH and SBCDPH regarding local conditions. We have SBCDPH contact info and SBCDPH has April Wilson contact info. Both entities agreed to reach out if needed.	
2A-b		o Regularly review updated data and guidance from state agencies, including the California Department of Public Health.	LLU will continue to regularly review CDPH guidance.	
2B	<ul style="list-style-type: none"> Limit, to the greatest extent permitted by law, external community members from entering the site and using campus resources, as the number of additional people onsite and/or intermixing with students, faculty, and staff increases 		External community members will be limited to students and employees who have active business on campus. The University campus is shared with health services component of LLUH, and patients and limited visitors are allowed in patient care service areas, with restrictions, which limits intermixing with students, faculty and staff except for direct clinical and patient care duties.	
2C	<ul style="list-style-type: none"> Develop a plan for the possibility of repeated closures of classes, groups, or entire facilities when persons associated with the facility or in the community become ill with COVID-19. See Section 10 below. 		SBCDPH is supportive of LLU's role in training essential workers. Due to the nature of our institution (almost exclusively trains health care workers), we have modified plans for quarantine, labs, etc to maximize safety while still ensuring competency, timely completion of training and entry into the workforce. We will work closely with SBCDPH, should it be determined that a closure is necessary.	COVID-19 Student Exposure Plan, Guidance for LLUH Entities Related to COVID-19.
3. Promote Healthy Hygiene Practices				
3A	<ul style="list-style-type: none"> Promote and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff. 		LLU will message healthy hygiene practices through multiple avenues (including print and electronic).	LLU COVID-19 Training
3A-a		o Recommend to students, faculty, and staff to frequently wash their hands for 20 seconds with soap, rubbing thoroughly after application. Using "antimicrobial" soap is not necessary or recommended.	LLU will message healthy hygiene practices through multiple avenues (including print and electronic).	LLU COVID-19 Training

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
3A-b		o Encourage students, faculty, and staff to cover coughs and sneezes with a tissue or use the inside of the elbow. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.	LLU will message healthy hygiene practices through multiple avenues (including print and electronic).	LLU COVID-19 Training
3A-c		o Students and staff should use hand sanitizer when hand washing is not practicable. Sanitizer must be rubbed into hands until completely dry.	LLU will message healthy hygiene practices through multiple avenues (including print and electronic).	LLU COVID-19 Training
3A-d		o Do not use any hand sanitizer that may contain methanol per FDA advisory. Methanol is dangerous to both children and adults.	LLU has not sourced methanol hand sanitizers through it's supply chain. Avoiding hand sanitizers with methanol is addressed in the training materials for all students and employees.	LLU COVID-19 Training
3B	• Ensure adequate supplies to support healthy hygiene, including sanitation stations, soap, hand sanitizer containing at least 60 percent alcohol, paper towels, tissues, disinfectant wipes, and no-touch/foot pedal trash cans.		LLU is working with LLUH supply chain to ensure adequate supplies of sanitation and cleaning materials across the institution. The supply chain has secured the appropriate materials for hand hygiene, disinfection and refuse.	
3C	• Require or strongly recommend that all students and staff be immunized each autumn against influenza unless contraindicated by personal medical conditions, to help: o Protect the campus community o Reduce demands on health care facilities o Decrease illnesses that cannot be readily distinguished from COVID19 and would therefore trigger extensive measures from the IHE and public health authorities.		LLU has in the past and will continue to strongly recommend influenza vaccination for all students. It is required for all students who will be on campus unless contraindicated by personal medical conditions.	LLU COVID-19 Training
3D	• Post signs in highly visible locations (e.g., building entrances, restrooms, dining areas) that promote everyday protective measures and describe how to stop the spread of germs (such as by properly washing hands, physical distancing, and properly wearing a cloth face covering).		LLU already has signage in place regarding protective measures and how to stop the spread of germs. These practices will continue to be promoted.	LLU COVID-19 Training
3E	• Include messages (for example, videos) about behaviors that prevent the spread of COVID-19 when communicating with faculty, staff, and students (such as on IHE websites, in emails, and on IHE social media accounts) in accordance with the Clery Act.		LLU will message students and employees through multiple modalities about behaviors that prevent the spread of COVID-19. The MarComm team posts information to the LLUH social media sites which students can access if desired. Canvas (the learning management system) will be utilized for training (as recommended in section 8) and reminders are posted there as well (for example, "remember to wash your cloth face covering", etc).	LLU COVID-19 Training
4. Intensify Cleaning, Disinfection and Ventilation				
Cleaning and disinfection				

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
4A	<ul style="list-style-type: none"> As described below, clean and disinfect frequently touched surfaces (e.g., door handles, light switches, sink handles, drinking fountains, grab bars, hand railings, bathroom stalls, dining hall tables, elevator controls) within IHE facilities throughout the day. 		Cleaning and disinfection is completed daily by LLU Campus Housekeeping. Housekeeping staff have been provided instruction on additional disinfection needed for high touch surfaces such as door handles, light switches, railings, tables, etc.	
4B	<ul style="list-style-type: none"> Use of shared objects (e.g., lab equipment, computer equipment, desks) should be limited when possible, or disinfected between use. If transport vehicles (e.g., buses) are used by the IHE, drivers should practice all safety actions and protocols as indicated for other staff (e.g., hand hygiene, cloth face coverings). To clean and disinfect IHE buses, vans, or other vehicles, see guidance for bus transit operators. Drivers should be provided disinfectant wipes and disposable gloves to support disinfection of frequently touched surfaces during the day. 		All students are assigned their own personal equipment for clinical skills (stethoscopes, dental lab tools, etc). Where iPads or laptops are needed, students use their own personal or school assigned device. Shared devices and equipment will be disinfected appropriately between lab sessions or use by another group. Vehicle drivers have materials to disinfect hard surfaces and high touch areas frequently throughout their shift. Approved disinfectant supplies are sourced through an online ordering process and fulfilled by LLU Campus Housekeeping; instructions on use of disinfectant is provided by the EH&S Office.	
4C	<ul style="list-style-type: none"> Develop a schedule for increased, routine cleaning and disinfection that avoids both under-and over-use of cleaning products. 		LLU Campus Housekeeping conducts regular and thorough disinfection of campus buildings and rooms. Due to the variability in need for additional disinfection needs, each building/school is provided with disinfectant supplies to equip their COVID-19 Cleaning Teams to provide surface disinfection according to frequency of use and population (e.g., disinfection of high touch hard surfaces between class cohorts). Instructions for disinfection, safe use of product, dwell time, and SDS information provided by EH&S Office.	
4D	<ul style="list-style-type: none"> Ensure proper ventilation during cleaning and disinfecting. Introduce fresh outdoor air as much as possible, for example, by opening windows where possible. 		Ventilation will be increased in rooms with windows that can be opened. HVAC systems are being modified to increase outside air mix where possible. Safer disinfectant products have been selected to reduce airborne pollution and risk to occupants.	
4E	<ul style="list-style-type: none"> Plan cleaning only when occupants are not present; fully air out the space before people return. If the surface or object is visibly soiled, start with soap and water or an all-purpose, asthma-safer cleaning product certified by the U.S. Environmental Protection Agency (EPA) Safer Choice Program. 		70% of housekeeping staff operate after hours when buildings are not occupied. HVAC configurations are being modified to maximize airflow and outside air mix where feasible.	
4F	<ul style="list-style-type: none"> Choose disinfectant products approved for use against the virus that causes COVID-19 from the EPA-approved List "N". 		All disinfectant products are selected from the EPA-approved List "N".	
4F-a		<ul style="list-style-type: none"> To reduce the risk of asthma and other health effects related to disinfecting, programs should aim to select disinfectant products on EPA List "N" with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid). 	We have changed out our disinfectant to Betco's GE Fight Bac RTU, which is a citric acid based disinfectant listed on the EPA-approved List "N".	

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
4F-b		o Avoid products that contain peroxyacetic (peracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.	All disinfectant products are selected from the EPA-approved List "N".	
4F-c		o Follow disinfectant product label directions for appropriate dilution rates and contact times. Provide workers training on the hazards associated with the product, manufacturer's directions, ventilation requirements, and on Cal/OSHA requirements for safe use.	LLU Campus Housekeeping staff are provided with specific training on the use of disinfectants. School COVID-19 cleaning teams are provided with specific instructions on the use of the GE Fight Bac RTU product, including product label, proper use, safety precautions, and access to the SDS. All employees participate in annual online safety education.	
4F-d		o Use disinfectants in accordance with instructions from the California Department of Pesticide Regulation.	Use of disinfectant has been reviewed by our industrial hygienist and is in compliance with all regulations.	
4F-e		o Custodial staff and other workers who clean and disinfect the campus site should be equipped with proper protective equipment, including protective gloves, eye protection, respiratory protection and other appropriate protective equipment as required by the product instructions.	LLU Campus Housekeeping provides all necessary training and PPE equipment to custodial staff for cleaning and disinfection. School COVID-19 disinfection teams have been provided with a disinfection product that does not require specialized PPE per product's instructions.	
4F-f		o Establish a cleaning and disinfecting schedule in order to avoid both under- and over-use of cleaning products.	LLU Campus Housekeeping conducts regular and thorough disinfection of campus buildings and rooms. Due to the variability in need for additional disinfection needs, each building/school is provided with disinfectant supplies to equip their COVID-19 Cleaning Teams to provide surface disinfection according to frequency of use and population (e.g., disinfection of high touch hard surfaces between class cohorts).	
4G	<ul style="list-style-type: none"> Encourage students, faculty, and staff to keep their personal items (e.g., cell phones, other electronics) and personal work and living spaces clean. Encourage students, faculty, and staff to use disinfectant wipes to wipe down shared desks, lab equipment, and other shared objects and surfaces before use. 		Students are encouraged through the required LLU COVID-19 Training to keep personal work and living spaces clean. School COVID-19 cleaning teams are provided with disinfectant supplies for use on high touch and shared objects. In locations where cleaning teams are not available, cleaning stations are provided where students can self-service using safer disinfectant materials to disinfect shared objects and high touch surfaces.	LLU COVID-19 Training
Ventilation				
4H	<ul style="list-style-type: none"> Introduce as much fresh outdoor air as possible: 			

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
4H-a		<p>o Open windows where possible, optimally with two or more openings on opposite sides of the room to induce good natural ventilation. In addition to opening windows or when opening windows poses a safety or health risk (e.g., allowing in truck exhaust or pollens) to facility occupants, use room air conditioners or blowers on “fresh air” setting, and room HEPA (high-efficiency particulate air) cleaners.</p>	<p>Priorities for handling indoor air quality and minimizing COVID-19 risk follow ASHRAE guidance and the following principles: 1) windows will be opened and outdoor cross ventilation established where safe to do so; 2) HVAC systems are being configured to the maximum outdoor air mix to the extent possible while maintaining habitable temperatures; 3) MERV 13 filtration is being installed on HVAC systems that are capable of handling the increased filtration; 4) Room HEPA filters are being evaluated and considered for places where windows, HVAC outdoor air mix, or MERV 13 filtration cannot be provided. Areas with long duration of occupancy (e.g., dorms) and classrooms with higher occupancy will be prioritized for modifications and improvements to air handling.</p>	
4H-b		<p>o For mechanically ventilated buildings, increase outdoor air ventilation by disabling demand-controlled ventilation and opening outdoor air dampers to 100% or the greatest amount feasible as indoor and outdoor conditions permit.</p>	<p>Our mechanically ventilated buildings will have maximized amounts of outdoor air as feasible for our systems.</p>	
4H-c		<p>o Mechanical ventilation systems in buildings must be operated continuously when persons are in the building.</p>	<p>Mechanical ventilation systems in buildings are operated continuously when persons are in the building.</p>	
4H-d		<p>o Improve building mechanical ventilation filtration to MERV-13 or the highest feasible level.</p>	<p>LLU will improve building mechanical ventilation filtration to MERV-13 or the highest feasible level.</p>	
4H-e		<p>o If possible, add portable room air cleaners with HEPA filters taking into account the recommend indoor space covered by portable air cleaners.</p>	<p>Portable HEPA filters are being investigated and evaluated for efficacy in spaces that cannot meet air quality requirements through other preferred methods.</p>	
4H-f		<p>o For additional information, consult ASHRAE recommendations for reopening school.</p>	<p>The LLU ventilation plan is based on ASHRAE recommendations and best practices with regard to COVID-19.</p>	
Disinfection of Water Systems				
4I	<ul style="list-style-type: none"> Take steps to ensure that all water systems and features (for example, drinking fountains and decorative fountains) are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires’ disease and other diseases associated with water. 		<p>LLU maintains systems in a functioning manner at all times (even during reduced student presence on campus). Water systems are tested and monitored regularly per county regulations.</p>	

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
4J	<ul style="list-style-type: none"> Use of drinking fountains is prohibited. Faculty, staff and students are encouraged to bring their own water and to use water refilling stations where available for personal water bottles. Water refilling stations should be cleaned and disinfected regularly. Post signs at refilling stations that encourage users to wash or sanitize their hands after refilling. 		<p>Drinking fountains will be shut down, bottle fillers will be maintained and added where necessary. These stations will be cleaned and disinfected regularly.</p>	
5. Implement Distancing on Campus				
Modified Layouts				
5A	<ul style="list-style-type: none"> Space seating/desks at least six feet apart. Hold smaller classes in larger rooms. 		<p>LLU has made the following adaptations: All classroom spaces with moveable furniture are set with 6 feet distancing between seats; classrooms with immovable chairs have usable spaces designated clearly. In rooms with immovable chairs, those chairs which should not be used are clearly marked or otherwise secured.</p>	
5B	<ul style="list-style-type: none"> In-person lectures are permitted depending on which Tier the county is in. <ul style="list-style-type: none"> Purple – Widespread – Tier 1: Lectures prohibited. Red – Substantial – Tier 2: Lectures are permitted but must be limited to 25% capacity or 100 people, whichever is fewer, with modifications. Orange – Moderate – Tier 3: Lectures are permitted but must be limited to 50% capacity or 200 people, whichever is fewer, with modifications. Yellow – Minimal – Tier 4: Lectures are permitted but must be limited to 50% capacity, with modifications. Courses offered in specialized indoor settings (e.g., labs, studio arts), whose design imposes substantial physical distancing on participants based on the nature of work performed in the space, are permitted. For up to date Information about the State County Data Monitoring List, which counties are on it, and what activities are impacted by it, see the California COVID-19 website. 		<p>Due to LLU's role in training essential healthcare workers, our local health department has given approval for continued in-person education where social distancing is not possible (labs, clinical skills development) despite our current tier. We will utilize social distancing as a risk mitigation strategy whenever possible regardless of our tier.</p>	
5C	<ul style="list-style-type: none"> Consider use of non-classroom space for instruction, including regular use of outdoor space, weather permitting. 		<p>LLU will utilize outdoor spaces, weather permitting and as appropriate for the learning activity.</p>	
5D	<ul style="list-style-type: none"> When practical, offer synchronous distance learning in addition to inperson classes to help reduce the number of in-person attendees. 		<p>LLU's eight schools are offering all didactic courses with synchronous and asynchronous offerings for students. Laboratory courses, clinical skills development labs and examinations may require in-person attendance as part of training of essential healthcare workers.</p>	

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
5E	<ul style="list-style-type: none"> • Provide adequate distance between individuals engaged in experiential learning opportunities (e.g., labs, vocational skill building activities). 		At LLU, non-clinical hands-on learning sessions observe appropriate social distancing of 6 feet between participants and reduced numbers of participants per lab session to minimize interactions. When a medical technique requires fewer than 6 feet interaction between participants, additional PPE is utilized and the amount of time engaged in the activity is reduced to the essential time to learn/assess to provide a safe environment.	
5F	<ul style="list-style-type: none"> • Maximize the distance between students in IHE vehicles (e.g., skipping rows) to the extent possible and ensure that face coverings are worn. Introduce fresh outdoor air by opening windows where possible and/or via the vehicle's ventilation system. 		LLU is encouraging personal transport at this time (rather than mass transit or shuttle services). If IHE vehicles must be utilized, attention will be given to maximizing distance between individuals to the extent possible and use of face coverings will be in accordance with state and local guidance. Fresh air circulation will be optimized to the degree feasible.	
5G	<ul style="list-style-type: none"> • Consider redesigning activities for smaller groups and rearranging spaces to maintain separation. 		LLU has rearranged spaces to maintain separation.	
Physical Barriers and Guides				
5H	<ul style="list-style-type: none"> • Install impermeable physical barriers, such as sneeze guards and partitions, particularly in areas where it is difficult for individuals to remain at least six feet apart (e.g., cash registers). 		LLU employees who have concerns about their ability to remain at least 6 ft apart can request evaluation and servicing of their area from Campus Engineering (ext 44558).	
5I	<ul style="list-style-type: none"> • Provide physical guides and cues, such as tape on floors or sidewalks and signs on walls, to ensure that individuals remain at least six feet apart in lines and at other times. 		LLU has incorporated physical guides and cues, including tape on floors and signs to ensure that individuals remain at least six feet apart in lines and at other times.	
5J	<ul style="list-style-type: none"> • Consider designating routes for entry and exit, using as many entrances as feasible. Put in place other protocols to limit direct contact with others as much as practicable. 		LLU has converted most university spaces to badge access only with limited entrance points. This facilitates screening as appropriate. Evacuation routes for fire and safe egress are maintained.	
5K	<ul style="list-style-type: none"> • Maintain or expand procedures for turning in assignments that minimize contact. 		LLU utilizes Canvas and other technology to administer the educational requirements and minimize need for in-person contact when submitted assignments.	
Communal Spaces				
5L	<ul style="list-style-type: none"> • Limit, to the greatest extent permitted by law, any nonessential visitors or volunteers from accessing campus. In-person activities or meetings involving external groups or organizations – especially with individuals who are not from the local geographic area (e.g., community, town, city, or county) are not allowed at this time. 		In person activities and meetings involving external groups are not being hosted/organized on LLU campus at this time. We will follow state and local guidance regarding resuming these types of activities.	
5M	<ul style="list-style-type: none"> • Close nonessential shared spaces, such as game rooms and lounges; for essential shared spaces, stagger use and restrict the number of people allowed in at one time to ensure everyone can stay at least six feet apart, and clean and disinfect between use. Develop systems to enforce this. 		LLU has repurposed spaces for academic purposes and to fulfill clinical requirements, utilizing appropriate social distancing within the spaces. Drayson Center, our recreational center, is currently closed for recreational activities.	

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
5N	<ul style="list-style-type: none"> Set up study spaces available for individual study so students are seated at least six feet apart and install physical barriers where possible. Such spaces must limit occupancy to 25% of room capacity or 100 people, whichever is less. 		Study spaces for individuals are spaced at appropriate social distance and occupancy has been reduced to 25% of the room capacity or 100 people, whichever is less.	
5O	<ul style="list-style-type: none"> Add physical barriers, such as plastic flexible screens between bathroom sinks, especially when they cannot be at least six feet apart. When sinks are closer than six feet, disable every other sink to create more distance. 		Bathroom sink spacing will be assessed and sinks will be taken out of service or physical barriers will be added between them.	
5P	<ul style="list-style-type: none"> Encourage students to consistently use the same bathroom and shower facilities to contain any possible transmission to within that cohort 		Required COVID-19 training will be provided to students, encouraging them to use the same facilities as much as possible.	LLU COVID-19 Training
Gyms, Pools and Fitness Facilities				
5Q	<ul style="list-style-type: none"> Refer to the guidance on fitness facilities and pools on the COVID-19 Resilience Roadmap website. 		The LLU Drayson Center (our gym/fitness facility) will remain closed for workout and training activities until reopening is allowed at the state and local level.	
5R	<ul style="list-style-type: none"> As referred to in the guidance on college athletics, athletic facilities must limit occupancy to essential personnel, such as players, coaches, trainers, etc. 		LLU does not have a competitive athletic program.	
Food Service & Dining Halls				
5S	<ul style="list-style-type: none"> Provide grab-and-go options for meals. If a dining hall is typically used, if possible, serve individually plated meals (versus buffet or any self-serve stations). 		Grab-and-go options are provided. There is currently no buffet or self-serve option.	
5T	<ul style="list-style-type: none"> Use disposable food service items (e.g., utensils, dishes). If disposable items are not feasible or desirable, ensure that all non-disposable food service items are handled with gloves and washed with dish soap and hot water or in a dishwasher. Individuals should wash their hands before putting on and after removing their gloves, and after directly handling used food service items. 		Food service utilizes disposable food service items.	
5U	<ul style="list-style-type: none"> If food is offered at any event, have pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal. Avoid sharing food and utensils and consider the safety of individuals with food allergies. 		Whenever food is provided outside of dining venues, food will be prepackaged.	
5V	<ul style="list-style-type: none"> Food courts should follow the relevant guidance in accordance with the reopening approvals of the facility's local health officer, as follows: 		LLU does not have a food court.	
5V-a		o For counties that have not passed attestation, follow the restaurant guidance for take-out and delivery.	LLU does not have a food court.	
5V-b		o For counties that have passed attestation, follow the restaurant guidance for dine-in activities.	LLU does not have a food court.	

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
5V-c		o For counties that have passed attestation but have been added to California’s watchlist, follow the restaurant guidance for outdoor dining and takeout activities.	LLU does not have a food court.	
5W	• Follow additional guidance on the COVID-19 County Roadmap website for additional campus services such as bookstores, libraries, childcare, food courts, etc.		LLU will consult additional state and local guidance for other campus services as appropriate.	
6. Limit Sharing				
6A	• Discourage sharing of items that are difficult to clean or disinfect, as described above.		All students participate in LLU COVID-19 Training that discourages the practice of sharing items that are difficult to clean or disinfect.	LLU COVID-19 Training
6B	• Ensure adequate supplies to minimize sharing of high-touch materials to the extent possible (e.g., assigning each student their own art supplies, lab equipment, computers) or limit use of supplies and equipment by one group of students at a time and clean and disinfect between use, as described above.		All students are assigned their own personal equipment for clinical skills (stethoscopes, dental lab tools, etc). Where iPads or laptops are needed, students use their own personal or school assigned device. Shared devices and equipment will be disinfected appropriately between lab sessions or use by another group.	
6C	• Avoid sharing electronic devices, books, pens, and other learning aids.		Where iPads or laptops are needed, students use their own personal or school assigned device. Students are messaged in the required COVID-19 Training to avoid sharing learning aids.	LLU COVID-19 Training
7. Housing Under Authority of the IHE				
7A	• Review on-campus guidelines elsewhere in this document and current CDC COVID-19 Guidance for Shared or Congregate Housing regarding:		Deans of LLU residence halls consult on campus guidelines and CDC guidance at least weekly. They participated in the formulation of the other guidelines in the LLU COVID-19 Prevention Plan.	
7A-a		o IHE should assess and mitigate any equity and access issues when prioritizing limited housing for students and faculty.	LLU residence hall rooms and apartments are prioritized for those students who are under age 21. We anticipate having adequate space this fall to accommodate all students who wish to live on campus, while allowing for quarantine rooms to be utilized on an as needed basis. Lindsay Hall projecting 250 students fall term with 9 rooms for quarantine Daniels Residence Complex projecting 188 students fall term with 3 studio apartments set aside for quarantine.	https://home.llu.edu/campus-and-spiritual-life/housing-dining/residence-halls/lindsay-hall
7A-b		o Frequent reminders of COVID-19 prevention, including proper hand hygiene (verbally, posters, videos) with hand sanitizer widely available in common areas and rooms.	In our LLU residence halls, hand sanitizer is available at each entrance/exit to the building. There is ample large signage throughout the building on the importance of hand washing. Emails are also sent to dorm students and CDC guidelines posted. Residence hall students will participate in the same LLU COVID-19 Training that all other students will be required to complete; this includes a video segment on proper hand hygiene.	LLU COVID-19 Training

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
7A-c		o Cleaning and disinfection of common areas and high-touch surfaces throughout the day, consistent with Section 3.	In the LLU residence halls, extra cleaning measures are being taken throughout the day, completed by both housekeeping and residence hall staff.	
7A-d		o Requiring face coverings in common areas.	Face coverings are required in common areas of LLU residence halls, this is communicated verbally, electronically and through posted signage.	
7A-e		o Training on public health measures and signs and symptoms of COVID-19 for all live-in professionals, graduate hall directors, resident advisors (RA), and others in similar roles.	The LLU residence hall leadership hosts regular meetings with resident assistants which include reminders on covid guidelines.	
7A-f		o No social events or activities as per current local and state health officer orders.	LLU residence halls will follow state and local guidance regarding social events.	
7A-g		o Reconfiguring seating in common areas to permit proper physical distancing.	Furniture has been rearranged within the LLU residence halls to keep withing the physical distancing requirements. Signage is posted in lobby and study areas with protocols for physical distancing.	
7B	<ul style="list-style-type: none"> It is difficult to maintain physical distancing in on-campus housing, and even modified guidelines may be difficult to achieve. However, every effort should be made to decrease the risk for exposure at on-campus housing arrangements by reducing occupancy, including: 			
7B-a		o Establishing allowable occupancy and developing plans to monitor and enforce.	Each quarter, allowable occupancy is established for LLU residence halls.	
7B-b		o Prioritizing single room occupancy wherever possible, except for family housing. This may be feasible if the college/university has a limited number of students on campus for in-person instruction. When there must be two students per room, ensure at least six feet between beds, and require students sleep in opposite directions (head to foot).	LLU residency halls will prioritize single occupancy to as many rooms as space will allow. For rooms where double occupancy is necessary, those with roommates are encouraged to follow a room layout that allows for physical distancing. Deans have ensured the new restrictions and guidelines are shared with the residents.	
7B-c		o Minimizing the number of residents per bathroom. When shared bathrooms are used, increase the frequency of cleaning.	In the residence hall bathrooms, enhanced cleanings are completed daily and cleaning supplies are provided to the students so they can do additional cleaning as desired.	
7B-c		o Restricting building access by non-residents, including outside guests, non-residential staff, and others. These restrictions may not apply to some people, such as personal care attendants for students with disabilities.	Only current residents are allowed in the LLU residency halls at this time. This is communicated to the residents through an initial letter, and through 2 additional follow-up newsletters with any updated points.	
8. Train Staff & Students				

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
8A	<ul style="list-style-type: none"> • Provide effective training to faculty, staff, and students on preventing COVID-19, including: 		LLU will require effective training through an online trackable platform for both employees and students, with quiz questions to document participation and completion.	LLU COVID-19 Training
8A-a		o Information on COVID-19, how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus.	LLU will address this point in the required LLU COVID-19 Training.	LLU COVID-19 Training
8A-b		o The facility's COVID-19 prevention plan.	LLU will address this point in the required LLU COVID-19 Training.	LLU COVID-19 Training
8A-c		o Self-screening at home, including temperature and/or symptom checks using CDC guidelines.	LLU will address this point in the required LLU COVID-19 Training.	LLU COVID-19 Training
8A-d		o To seek medical attention if their symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on CDC's webpage.	LLU will address this point in the required LLU COVID-19 Training.	LLU COVID-19 Training
8A-e		o Enhanced sanitation practices	LLU will address this point in the required LLU COVID-19 Training.	LLU COVID-19 Training
8A-f		o Physical distancing guidelines	LLU will address this point in the required LLU COVID-19 Training.	LLU COVID-19 Training
8A-g		o Use of PPE and proper use, removal and washing of cloth face coverings, including: <ul style="list-style-type: none"> ▪ Face coverings are not personal protective equipment (PPE). ▪ Face coverings can help prevent exposure of people near the wearer and the wearer, but do not replace the need for physical distancing and frequent handwashing. ▪ Face coverings must cover the nose and mouth. ▪ Hands should be washed or sanitized before and after using or adjusting face coverings. ▪ Avoid touching eyes, nose, and mouth. ▪ Face coverings must not be shared and should be washed or discarded after each use. 	LLU will address this point in the required LLU COVID-19 Training.	LLU COVID-19 Training
8A-h		o Information contained in the CDPH Guidance for the Use of Face Coverings, which mandates the circumstances in which face coverings must be worn and the exemptions, as well as any policies, work rules, and practices the IHE has adopted to ensure the use of face coverings. Training should also include how the IHE's policies on how people who are exempted from wearing a face covering will be handled.	LLU will address this point in the required LLU COVID-19 Training.	LLU COVID-19 Training

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
8A-i		<p>o Information on employer or government-sponsored leave benefits workers may be entitled to receive that would make it financially easier to stay at home. See additional information on government programs supporting sick leave and worker's compensation for COVID-19, including worker's sick leave rights under the Families First Coronavirus Response Act and worker's rights to workers' compensation benefits and presumption of the work-relatedness of COVID-19 pursuant to the Governor's Executive Order N-62-20 while that Order is in effect.</p>	<p>LLU will address this point in the required LLU COVID-19 Training mentioned above. In addition, information on employer or government-sponsored leave benefits workers may be entitled to receive that would make it financially easier to stay at home are posted on the OnePortal website, including in the required training, and HR is available for consultations.</p>	LLU COVID-19 Training
8A-j		<p>o The importance of not coming to work or attending class: ▪ If a worker or student has symptoms of COVID-19 as described by the CDC, such as a fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, or diarrhea, OR ▪ If a worker or student was diagnosed with COVID-19 and has not yet been released from isolation, OR ▪ If, within the past 14 days, a worker or student has had contact with someone who has been diagnosed with COVID-19 and is considered potentially infectious (i.e. still on isolation).</p>	<p>LLU will address this point in the required LLU COVID-19 Training.</p>	LLU COVID-19 Training
8B	<p>• To return to work or class after a worker or student receives a COVID-19 diagnosis only if 10 days have passed since symptoms first appeared, their symptoms have improved, and the worker or student has had no fevers (without the use of fever reducing medications) for the last 24 hours. A worker or student without symptoms who was diagnosed with COVID-19 can return to work or class only if 10 days have passed since the date of the first positive COVID-19 test.</p>		<p>LLU will address this point in the required LLU COVID-19 Training.</p>	LLU COVID-19 Training

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
8C	<ul style="list-style-type: none"> Ensure any independent contractors, temporary or contract workers, and volunteers are also properly informed about campus COVID-19 prevention policies and have necessary supplies and PPE. Alert organizations supplying temporary and/or contract workers ahead of time of these responsibilities, and ensure that workers have training. 		Vendors, independent contractors and others performing services will be required to follow the same requirements as employees, as referenced in the LLU Pandemic Operations Policy.	LLU COVID-19 Training, LLU Pandemic Operations Policy
8D	<ul style="list-style-type: none"> Consider conducting the training virtually, or, if in-person, ensure six-foot physical distancing is maintained. 		LLU will complete this required training for employees and students through an online learning management platform.	LLU COVID-19 Training
9. Check for Signs and Symptoms				
9A	<ul style="list-style-type: none"> COVID-19 symptoms, as described by the CDC, include: 	<ul style="list-style-type: none"> Fever or chills Cough Shortness of breath or difficulty breathing Fatigue Muscle or body aches Headache New loss of taste or smell Sore throat Congestion or runny nose Nausea or vomiting Diarrhea 	Students at LLU will complete a daily screening for these symptoms.	LLU COVID-19 Training
9B	<ul style="list-style-type: none"> If feasible, conduct daily health screenings or ask faculty, staff, and students to conduct self-checks (e.g., temperature screening and/or symptom checking). 		Students (who are participating in-person) in non-clinical areas will utilize a screening app that will generate a "cleared" or "not cleared" message. Students in clinical areas will participate in the appropriate screening process to enter the clinical facility.	LLU COVID-19 Training
9C	<ul style="list-style-type: none"> Health checks should be done safely in accordance with physical distancing recommendations and respectfully, and in accordance with any applicable federal or state privacy and confidentiality laws and regulations. IHE administrators may use examples of screening methods found in CDC's General Business FAQs. 		Academic departments will ensure student health checks are done prior to in-person activities. These checks will be done respectfully and in compliance with applicable federal/state privacy, confidentiality laws and regulations.	
10. Plan for When a Staff Member, Student or Visitor Becomes Sick				
Advise Sick Individuals of Home Isolation Criteria				
10A	<ul style="list-style-type: none"> Remind staff and students who are sick or who have recently had close contact with a person with COVID-19 to stay home or, if they live in campus housing, to follow isolation procedures. 		Staff and students who are sick or had an exposure will be prompted to stay home and seek care when they complete the daily screening process. This is also addressed in the required LLU COVID-19 Training.	LLU COVID-19 Training
10B	<ul style="list-style-type: none"> For serious injury or illness, call 9-1-1 without delay. 		Students and employees are reminded in the LLU COVID-19 Training to call 9-1-1 if they have serious symptoms or illness.	LLU COVID-19 Training
10C	<ul style="list-style-type: none"> Sick faculty, staff, or students should not return to in-person classes or IHE facilities, or end isolation until they have met CDC's criteria to discontinue home isolation. Develop a plan to provide services including food and healthcare to students living on campus who are diagnosed with or have symptoms of COVID-19. 		LLU has institutional algorithms for return-to-work or return-to academic activities posted on the One Portal website. These are written in alignment with CDC and local guidance about discontinuing home isolation. COVID positive students who live in residence halls will be managed by their Deans (for daily services and monitoring) and Student Health (for disease management and clearance to return to school/residence hall setting). This is addressed in the required LLU COVID-19 Training	One Portal https://one.lluh.org/coronavirus-updates-and-information/employee-screening-guidelines . See also, Guidelines For Dormitory Residents, LLU COVID-19 Training

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
10D	<ul style="list-style-type: none"> Develop policies that encourage and remind sick staff and students to stay at home without fear of reprisal and ensure staff and students are aware of these policies. 		All academic programs are designed to have didactic coursework online and we encourage to students to take the necessary time off for illness (certain course and competency requirements may need to be made up). The Student Handbook has additional guidance on this topic, students should work with their school and course directors. HR has previously messaged employees encouraging them to stay home when ill with COVID-like symptoms. This is addressed in our LLU Pandemic Operations Policy.	LLU Pandemic Operations Policy
Isolate and Transport Those Who are Sick				
10E	<ul style="list-style-type: none"> Make sure that faculty, staff, and students know they should not come to the IHE if they feel sick, and should notify college officials (e.g., IHE designated COVID-19 point of contact) if they become sick with COVID19 symptoms, test positive for COVID-19, or have been exposed to someone with COVID-19 symptoms or a confirmed case. 		Students and employees are informed they should not come to work sick through the daily screening process and through News of the Week/COVID update emails. Students sign a professional commitment to inform Student Health if they have symptoms or are exposed to COVID-19.	
10F	<ul style="list-style-type: none"> Immediately separate faculty, staff, and students with COVID19 symptoms (as listed above). Individuals who are sick should: <ul style="list-style-type: none"> o wear a mask or face covering, o go home, or if they live in campus housing follow isolation procedures, or go to a local or campus-based health care facility, depending on how severe their symptoms are, and o follow CDC Guidance for caring for oneself and others who are sick. IHEs may follow CDC's Guidance for Shared or Congregate Housing for those that live in IHE housing. 		LLU Student Health Service and Employee Health complete the contact investigation and exposure notification process. If the student wishes to remain in the residence hall, Student Health Service can assist the student with making arrangements to move to isolation.	
10G	<ul style="list-style-type: none"> Work with IHE administrators and health care providers to identify an isolation room, area, or building/floor (for on-campus housing) to separate anyone who has COVID-19 symptoms or tests positive but does not have symptoms. IHE health care providers must be protected in accordance with Title 8, Section 5199 when caring for sick people. See: The California Workplace Guide to Aerosol Transmissible Diseases. 		Separate isolation and quarantine areas have been identified for LLU students who may need them. Health care providers complete telehealth visits for these students as long as students remain stable. Students will be sent to the emergency room if symptoms are more severe.	
10H	<ul style="list-style-type: none"> Establish procedures for safely transporting anyone who is sick to their home or to a health care facility in compliance with Title 8, Section 5199. If you are calling an ambulance or bringing someone to the hospital, call first to alert them that the person may have COVID-19. 		Telehealth will be utilized to the degree appropriate for the health status of the sick individual. Transportation for anyone who is acutely ill will be by ambulance. In the required LLU COVID-19 Training, all staff and employees are advised to inform that the patient may have COVID-19.	
IHE-Affiliated Student Health Services				
10I	<ul style="list-style-type: none"> See CDC and Cal/OSHA detailed guidance on safety 		Our LLU Student Health Service is part of our larger institution Loma Linda University Health. As such, this clinic follows our institutional policies (informed by CDC and Cal/OSHA) to create the safest clinical environment possible for both the patient and staff/provider.	

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
10I-a		o providing health care services to persons symptoms of COVID-19 and	Our LLU Student Health Service is part of our larger institution Loma Linda University Health. As such, this clinic follows our institutional policies (informed by CDC and Cal/OSHA) to create the safest clinical environment possible for both the patient and staff/provider. Telehealth visits are utilized to the degree appropriate for the clinical situation and appropriate PPE is available to optimize safety.	
10I-b		o protecting staff and students from COVID-19 while receiving care.	Our LLU Student Health Service is part of our larger institution Loma Linda University Health. As such, this clinic follows our institutional policies (informed by CDC and Cal/OSHA) to create the safest clinical environment possible for both the patient and staff/provider. Telehealth visits are utilized to the degree appropriate for the clinical situation and appropriate PPE is available to optimize safety.	
Clean and Disinfect				
10J	<ul style="list-style-type: none"> • Close off areas used by a sick person and do not use these areas until after cleaning and disinfecting, as described above. 		Student Health Service closes off rooms utilized by sick individuals for the appropriate length of time and then completes the appropriate cleaning procedures.	
10K	<ul style="list-style-type: none"> • Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as practicable. Ensure a safe and correct application of disinfectants with trained staff using personal protective equipment and ventilation recommended for cleaning, as described above. Keep disinfectant products away from children. Consider third party cleaning services specializing in decontaminating infected areas. 		Student Health Service closes off rooms utilized by sick individuals for the appropriate length of time and then completes the appropriate cleaning procedures. Our housekeeping service is trained in appropriately cleaning infected areas.	
Notify Health Officials and Close Contacts				
10L	<ul style="list-style-type: none"> • Notify local health officials and appropriate members of the campus community immediately of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws, including FERPA and the ADA. Additional guidance can be found here. 		Local public health is informed of any employee or student positives via the testing process as is standard in our county.	
10M	<ul style="list-style-type: none"> • Inform those who have had close contact with a person diagnosed with COVID-19 to stay home or in their living quarters and self-monitor for symptoms, and follow CDC guidance if symptoms develop. 		Contact investigation and exposure notification is completed by dedicated employee health and student health teams who collaborate as necessary based on the location of the exposure (often a mixed group of students and employees will be exposed by the same COVID positive individual). If individuals in the community are exposed by a COVID positive student, COVID positive student is provided with a link to expedite notification of county officials who will inform the community members of the exposure.	

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
10N	<ul style="list-style-type: none"> Document/track incidents of possible exposure and notify local health officials, appropriate staff, and families immediately of any possible case of COVID-19 while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records. Additional guidance can be found here. The staff liaison can serve a coordinating role to ensure prompt and responsible notification. 		LLU has both Student Health and Employee Health teams that work closely together to do contact investigation and exposure notification.	
10O	<ul style="list-style-type: none"> Advise sick staff and students not to return until they have met CDC criteria to discontinue home isolation, including 24 hours with no fever, symptom improvement, and 10 days since symptoms first appeared. 		LLU has institutional algorithms for return-to-work or return-to academic activities posted on the One Portal website. These are written in alignment with CDC and local guidance about discontinuing home isolation.	One Portal https://one.lluh.org/coronavirus-updates-and-information/employee-screening-guidelines
10P	<ul style="list-style-type: none"> Ensure non-discrimination against students and staff who were or are diagnosed with COVID-19. 		LLU Pandemic Operations Policy states we will not discriminate against students or staff who are/were diagnosed with COVID-19.	LLU Pandemic Operations Policy
11. Maintain Healthy Operations				
Protections for Persons at Higher Risk for Severe Illness from COVID-19				
11A	<ul style="list-style-type: none"> Offer options for faculty and staff at higher risk for severe illness (including older adults and people of all ages with certain underlying medical conditions) that limit their exposure risk (e.g., telework, remote course delivery, and modified job responsibilities). 		Where possible, options are offered to faculty and staff with higher risk to minimize their risk. If formal accommodations are needed, they can be requested through HR.	CDC Guidance on People at Increase Risk for Severe Illness
11B	<ul style="list-style-type: none"> Offer options for students at higher risk for severe illness that limit their exposure risk (e.g., virtual learning opportunities). 		LLU offers all didactic course work online. Students who have concerns about risks with COVID can reach out to the respective School Dean charged with accommodation considerations.	
11C	<ul style="list-style-type: none"> Provide all staff opportunities for telework, and students opportunities for virtual learning, independent study and other options, as feasible, to minimize transmission risk. 		When possible, options are offered to students, faculty and staff to minimize transmission risk.	
Regulatory Awareness				
11D	<ul style="list-style-type: none"> Be aware of current state or local regulatory agency policies related to group gatherings to determine if events can be held. 	Abide by current state or local public health policies and guidance regarding group gatherings	Multiple members of LLU leadership are following SBC guidelines and CDPH for any updates.	
Activities				

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
11E	<ul style="list-style-type: none"> For IHE-specific student activities, pursue virtual group events, gatherings, or meetings, if possible. In counties on the State County Data Monitoring List for three consecutive days, indoor gatherings are prohibited. For counties that are not on the State County Data Monitoring List, limit occupancy at the venue to 25% of room capacity or 100 people, whichever is fewer, and comply with any more restrictive local restrictions. For up to date Information about the State County Data Monitoring List, which counties are on it, and what activities are impacted by it, see the California COVID-19 website. 		LLU will be aware of the county monitoring status and will remain in compliance with SBC and CDPH guidelines related to that status.	
11F	<ul style="list-style-type: none"> Follow guidance applicable to sporting events and participation in sports activities in ways that reduce the risk of transmission of COVID-19 to players, families, coaches, and communities. (See guidance on collegiate athletics below.) 		LLU is in compliance with the guidelines for all sports activities, as our athletic complex (Drayson Center) has been closed for athletic/fitness activities and will remain so until it is safe to reopen.	
11G	<ul style="list-style-type: none"> For all other gatherings, such as public performances, follow current published state and local health officer orders of guidance applicable to gatherings. 		The LLU campus is currently not hosting any public gatherings and will remain closed until restrictions are lifted.	
11H	<ul style="list-style-type: none"> Limit, to the greatest extent permitted by law, any nonessential visitors or volunteers from accessing campus. In-person activities or meetings involving external groups or organizations – especially with individuals who are not from the local geographic area (e.g., community, town, city, or county) are not allowed at this time. 		The LLU campus is currently not hosting any public gatherings and will remain closed until restrictions are lifted. Student-required academic activities are handled on a case-by-case basis.	
Telework and Virtual Meetings and Services				
11I	<ul style="list-style-type: none"> Encourage telework for as many faculty and staff as possible, especially workers at higher risk for severe illness from COVID-19. 		Where possible, options to telework are offered to faculty and staff, with special consideration for those with higher risk for severe illness.	LLU COVID-19 Training
11J	<ul style="list-style-type: none"> Replace in-person meetings with video- or tele-conference calls whenever possible. 		LLU has replaced in-person meetings with video or tele-conference calls whenever possible.	LLU COVID-19 Training
11K	<ul style="list-style-type: none"> Provide student support services virtually, as feasible. 		LLU has replaced in-person student support services with video or tele-conference calls whenever possible.	LLU COVID-19 Training
11L	<ul style="list-style-type: none"> When possible, use flexible work or learning sites (e.g., telework, virtual learning) and flexible work or learning hours (e.g., staggered shifts or classes) to help establish policies and practices for social distancing. 		Social distancing has been emphasized and practices established to encourage physical distancing, including the use of synchronous and asynchronous classes and virtual meetings.	
Travel and Transit				
11M	<ul style="list-style-type: none"> Consider options for limiting non-essential travel in accordance with state and local regulations and guidance. 		LLU has adopted a policy restricting non-essential work-related travel (no reimbursement for travel done against policy guidelines). Students will be educated on this policy and quarantine is utilized when appropriate for students who travel.	LLU COVID-19 Training

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
11N	<ul style="list-style-type: none"> Encourage students, faculty, and staff who use mass transit to consider using other transportation options (e.g., walking, biking, driving, or riding by car alone or with household members only) if feasible. 		We discontinued the LLU campus shuttle service. We also encourage all students and employees to avoid mass transit via the required COVID-19 Training.	LLU COVID-19 Training
Designated COVID-19 Point of Contact				
11O	<ul style="list-style-type: none"> Designate an administrator or office to be responsible for responding to COVID-19 concerns. All IHE students, faculty, and staff should know who they are and how to contact them. The liaison should be trained to coordinate the investigation, documentation and tracking of possible COVID-19 exposures, in order to appropriately instruct close contacts to quarantine, and notify local health officials, staff, and families in a prompt and responsible manner. 		We have designated the Student Health Service and Employee Health to be responsible to be responding to all COVID-19 concerns, both of these areas report to Chair of the Preventive Medicine Department (April Wilson, MD, MPH). We have established COVID_19 specific email addresses for students and employees to reach out with questions or concerns. These email addresses are monitored regularly including evenings and weekends. These email addresses are widely referenced and specifically included in the required COVID-19 Training for students and employees. COVID19_employee_health@llu.edu; COVID19_student_health@llu.edu	LLU COVID-19 Training
Participation in Community Response Efforts				
11P	<ul style="list-style-type: none"> Consider participating with state or local authorities in broader COVID-19 community response efforts including pursuit of delegated authority for contact tracing, sitting on community response committees, and utilizing IHE labs and resources, when available, to increase testing capacity. 		The LLU SPH has reached out to offer support to SBDCPH, relative to contract tracing supervision and needs. LLU Institute for Community Partnerships also works closely with our local community partners on communication, and the environmental health program is working with a County wastewater project related to COVID-19.	
Communication Systems				
11Q	<ul style="list-style-type: none"> Maintain communication systems that 			
11Q-a		<ul style="list-style-type: none"> Allow students, faculty, and staff to report to the IHE if they have symptoms of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19 in accordance with health information sharing regulations for COVID-19, and receive prompt notifications of exposures and closures while maintaining confidentiality, as required by FERPA and state law related to privacy of educational records. Additional guidance can be found here. 	We have designated the Student Health Service and Employee Health to be responsible to be responding to all COVID-19 concerns. We have developed a detailed plan for COVID-19 exposure.	LLU COVID-19 Training
11Q-b		<ul style="list-style-type: none"> Notify faculty, staff, students, families, and the public of IHE closures and any restrictions in place to limit COVID-19 exposure (e.g., limited hours of operation). 	If LLU must do a partial or full closure, the communication team will assist with the following: Email message from president, website and social media channels and Remind texts. Signage posted upon entering the campus and buildings.	
Leave and Excused Absence Policies				

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
11R	<ul style="list-style-type: none"> Develop policies for returning to classes and IHE facilities after COVID-19 illness. CDC's criteria to discontinue home isolation and quarantine can inform these policies. 		LLU has institutional algorithms for return-to-work or return-to academic activities posted on the One Portal website. These are written in alignment with CDC and local guidance about discontinuing home isolation.	One Portal https://one.lluh.org/coronavirus-updates-and-information/employee-screening-guidelines
Back-up Staffing Plan				
11S	<ul style="list-style-type: none"> Monitor absenteeism of workers and students, cross-train staff, and create a roster of trained back-up staff. 		LLU has a time and attendance policy and system for employees to monitor their absenteeism. Students are monitored by their respective programs. Employees are cross-trained as appropriate and feasible.	
Affiliated Organizations				
11T	<ul style="list-style-type: none"> Ensure that any organizations affiliated with the IHE, such as off-campus clubs, Greek organizations, etc., also follow these guidelines. Develop systems to enforce and hold affiliated organizations accountable for adhering to this guidance. 		All clubs are associated with our campus (no off-campus clubs). All students and club leaders will be messaged about the importance of following safety guidance both on and off campus. Requests for activities will be reviewed in light of current local and state guidance and clubs that violate university policy will be held accountable.	LLU COVID-19 Training
Support Coping and Resilience				
11U	<ul style="list-style-type: none"> Encourage workers and students to take breaks from watching, reading, or listening to news stories, including social media if they are feeling overwhelmed or distressed. 		LLU will address this point in the required COVID-19 Training.	LLU COVID-19 Training
11V	<ul style="list-style-type: none"> Promote eating healthy, exercising, getting sleep and finding time to unwind. 		LLU will address this point in the required COVID-19 Training.	LLU COVID-19 Training
11W	<ul style="list-style-type: none"> Encourage workers and students to talk with people they trust about their concerns and how they are feeling. 		LLU will address this point in the required COVID-19 Training.	LLU COVID-19 Training
11X	<ul style="list-style-type: none"> Consider posting signage for the national distress hotline: 1-800-985-5990, or text TalkWithUs to 66746. 		LLU will address this point in the required COVID-19 Training.	LLU COVID-19 Training
11Y	<ul style="list-style-type: none"> Post signage for on-campus resources to help students manage stress and attend to their mental health. 		LLU will give information on Employee Assistance Program and Student Assistance Program resources/contact info, in the required COVID-19 Training and in campus signage.	LLU COVID-19 Training
Testing				
11Z	<ul style="list-style-type: none"> Consider routine systematic testing of staff or students for current COVID19 infection, and procure resources to test exposed IHE student and staff if exposed. The benefit of initial or routine testing for the presence of antibodies in serum after infection is currently unclear. 		LLU Students and employees who have been exposed will be encouraged to seek testing at the local county public health department between day 5-7.	
12. Considerations for Partial or Total Closures				
12A	<ul style="list-style-type: none"> Check State and local health officer orders and health department notices frequently about transmission in the area or closures and adjust operations accordingly. 		LLU will regularly check State and local health officer orders and notices about local area transmission and adjust operations accordingly. Since LLU is a health science campus, clinical care operations, including training of essential health workers will continue unless directed otherwise.	
12B	<ul style="list-style-type: none"> When a student, faculty, or staff member tests positive for COVID-19 and has exposed others at the school, implement the following steps: 			

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
12B-a		o Consult the local public health department regarding additional follow-up needed to identify close contacts, and recommended actions, closures, or other measures to protect your community.	LLU's current contact investigation/exposure notification plan that was approved by local public health department includes the following: Guidance for student and employee health includes a plan for contact tracing, recommendations, and notification of those who may have been exposed to a COVID+ person.	
12B-b		o Give standard guidance for isolation at home for 10 days for COVID19 infected persons.	LLU has institutional algorithms for return-to-work or return-to academic activities posted on the One Portal website. These are written in alignment with CDC and local guidance about discontinuing home isolation.	One Portal https://one.lluh.org/coronavirus-updates-and-information/employee-screening-guidelines
12B-c		o Give standard guidance for quarantine at home for at least 14 days after close contact, parts or all of the campus might need to close temporarily as students or staff quarantine. Refer to local health department website or CDPH Isolation & Quarantine Guidance.	Standard CDPH guidance for quarantine is communicated after close contact with infected persons. Partial building or campus closure may be considered, if warranted, though full campus closure is unlikely given the nature of the health science campus and limited number of student residents on campus.	
12B-d		o Additional close contacts outside of the residence and classroom should also quarantine for 14 days at their residence.	Students and employees will be directed to share information about potential exposure to close contacts outside of residence halls and classroom, and need for quarantine.	
12B-e		o Develop communication plans for exposure notifications or school closure to include outreach to students, parents, faculty, staff, and the community.	Exposure notifications go directly to exposed individuals. Aggregate data on numbers of COVID positive students and employees will be posted on our website periodically. If a closure is necessary the following will be utilized- Email message from President, website updates, posting to social media channels and Remind system texts.	
12B-f		o Include information for workers regarding labor laws, information regarding Disability Insurance, Paid Family Leave, and Unemployment Insurance, as applicable.	LLU has posted information on labor laws, disability insurance, paid family leave and unemployment insurance on the One Portal website and HR is available for consultations as needed. It is also included in the required COVID-19 Training.	LLU COVID-19 Training
12B-g		o Provide guidance to students, parents, faculty, and staff reminding them of the importance of community physical distancing measures while some or all of campus is closed, including discouraging students or staff from gathering elsewhere.	Communication on website provides guidance to students, parents, faculty, and staff, reminding them of importance of COVID prevention measures, both on and off-campus. In required LLU COVID-19 Training, students and employees are encouraged to avoid gathering off-campus.	LLU COVID-19 Training
12B-h		o Develop or review plans for continuity of education.	Professional schools are required by their accrediting bodies to have continuity of education plans. These are in place. A system-wide Course Continuity Plan was implemented in March 2020.	https://llu.instructure.com/courses/1110674/pages/course-continuity-plan
12B-i		o Monitor local public health department website and maintain regular communications.	LLU Employee Health Medical Director and Student Health Service Department Chair monitors local public health department website and maintains regular communications to ensure compliance with local requirements.	

University COVID Prevention Plan

	California Department of Public Health Main Bullet	Sub-bullets	LLU Compliance and Risk Mitigation Plan	Reference Documents
	Athletics		LLU does not have a competitive athletics program. The Drayson Center, which normally operates as a gym/fitness facility for employees and students is closed for normal operations, contingent on State and local monitoring and guidance.	