

## **New Student I-20 Procedures**

- 1) Apply and gain acceptance to LLU
- 2) Confirm acceptance and pay class holding fee (if required) to the Admissions Office
  - a. Contact Admissions Office (of your school) for further instructions on how to make your payment:

School of Allied Health Professions	(909) 558-4599	sahp admissions@llu.edu
School of Behavioral Health	(909) 558-8722	admissions.sbh@llu.edu
School of Dentistry	(909) 558-4222	mdperry@llu.edu
School of Medicine	(909) 558-4467	admissions.sm@llu.edu
School of Nursing	(909) 558-4923	nursing@llu.edu
School of Public Health	(909) 558-8776	admissions.sph@llu.edu
School of Pharmacy	(909) 558-1300	admissions.ph@llu.edu
School of Religion	(909) 651-5849	religion@llu.edu

- 3) Receive “*I-20 Forms & Financial Information*” email from Esther Guerpo
  - a. Attached to this email are two financial forms and instructions on the I-20 issuing process and other supporting documents required for the I-20.
- 4) Mail financial forms and supporting financial documents to International Student & Scholar Services
  - a. Mailing Address:
 

*International Student Services  
Loma Linda University  
11139 Anderson Street, SSC 1201D  
Loma Linda, CA 92350  
U.S.A.*
- 5) Pay International Student Deposit > See ***Deposit Guide*** for additional information
  - a. Programs in the following schools **do not pay** the standard deposit amount of \$8,000:
    - i. School of Dentistry
      1. DDS
      2. IDP
      3. Advanced Dental Education Programs
    - ii. School of Medicine
      1. MD
      2. Integrated Biomedical Graduate Studies Programs
    - iii. School of Pharmacy
      1. PharmD
    - iv. School of Public Health
      1. All Master’s programs
      2. All Doctorate programs

- 6) Once International Student Services receives your financial forms, supporting documents, and deposit payment your I-20 will be processed within 1 – 3 business days.
- 7) Your I-20 will be mailed with FEDEX and you will receive an email with the tracking number once your shipment has been sent.
  - a. International shipping takes 1 – 3 business days
  - b. FEDEX mailing fee will be charged to your LLU student account during your first term
- 8) Receive your I-20
  - a. Pay your SEVIS I-901 fee at: [www.fmjfee.com](http://www.fmjfee.com)
  - b. Book your visa appointment at the U.S. Embassy/Consulate
  - c. Apply for an F-1 entry visa
    - i. Note – **Citizens of Bermuda and Canada DO NOT** need to apply for an F-1 entry visa
- 9) Receive your F-1 entry visa
- 10) Make your travel arrangements to LLU
  - a. Book check-in appointment with Esther
- 11) Arrive at LLU and check-in with Esther
  - a. Clear International Student Hold and Background Check Hold
  - b. Receive further assistance on clearing other registration holds and completing registration process