SECTION 11.6
CODE SILVER: HOSTAGE/ARMED ASSAILANT or ACTIVE SHOOTER

PROCEDURES TO BE FOLLOWED IN THE EVENT A HOSTAGE/ARMED ASSAILANT/ACTIVE SHOOTER SITUATION OCCURS AT LOMA LINDA UNIVERSITY

PREPARATION

<table>
<thead>
<tr>
<th>Education &amp; Training</th>
<th>Faculty and staff are informed and instructed to approach this type of situation carefully, calmly and thoughtfully in order to reduce danger to students and visitors.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Workplace Violence Training for Employees.</td>
</tr>
<tr>
<td></td>
<td>• In-service training (early recognition of potential violent situations progressive behaviors, response action, and self-defense).</td>
</tr>
<tr>
<td></td>
<td>• BLUE (Basic Learning Units for Employees) Book annual refresher.</td>
</tr>
<tr>
<td></td>
<td>• LLU Policy S-16, “Possession of Firearms.”</td>
</tr>
<tr>
<td></td>
<td>• Security Department Policy S-16.</td>
</tr>
<tr>
<td></td>
<td>• “Run, Hide, Fight” awareness training</td>
</tr>
<tr>
<td></td>
<td>• Code Silver drills</td>
</tr>
</tbody>
</table>

Security Department staff is trained in recognizing and dealing with aggressive behavior. Preventing and Managing Aggressive Behavior classes are attended by all Security officers annually, according to Security Department policy S-7.

MITIGATION

| LLU reserves the right to inspect packages or articles entering or being removed from any of the facilities. |
| Fireams and illegal weapons are prohibited from being on the premises, per LLU policy S-16, “Possession of Firearms.” |
| Weapons, dangerous devices, illegal and/or unsafe items will be confiscated and retained by facility management, Security staff and/or local law enforcement authorities. |
| Weapons are permitted on LLU property only by persons who are professionally exempted or authorized by law to carry a weapon in the performance of their duties. |

RESPONSE

Whenever a person is being held against their will, except by written order of a physician authorized by the California Welfare and Institution code to
hold an individual under Section 5150, it shall be assumed that the assailant is armed and dangerous.

Should an armed assailant/active shooter event occur on campus, LLUH endorses “Run, Hide, Fight” tactical response for staff and students. LLUH offers Run, Hide, Fight awareness training to staff and students as well as conducting Code Silver drills.

Security Department

Security Department personnel shall comply promptly and fully with the instructions of law enforcement personnel when attempting to resolve any hostage or active shooter incident.

Procedures

The Security Control Center shall be notified immediately when there is a situation involving an armed assailant or a person held against their will by calling ext. 44320 or 911. The Security Control Center will make the following notifications:

- San Bernardino County Sheriff’s Department.
- Administrator on Call.
- Security Department Administration (Vice President, Assistant Vice President, Director and Lieutenants).
- Operator Services when an overhead page is required.

Security Department senior-ranking officer on scene shall:

- Gather pertinent information, such as:
  - Precise location of the assailant;
  - Type of weapon(s), if known;
  - Objectives of the assailant;
  - Number of people in immediate danger or hostages;
  - Directions for additional Security Department personnel.
- Establish a command post in a secured, private area that has access to tables, communications, and chairs.
- Enact Run, Hide, Fight protocols when applicable
- Ensure containment.
- Evacuate, when necessary.
- Ensure that Security Department personnel and staff do not attempt to disarm the assailant.
- Assist local law enforcement upon their arrival to take control of the situation.

Administrator in Charge Procedures

Obtain a situation briefing from the Security Department Director. If the situation indicates:

- Implement the Incident Command System (ICS).
- Activate the Community and Agency Liaison Plan.
- Ensure effective coordination with local law enforcement.
- Inform and advise other Administrative personnel and member of
Upon hearing an overhead page for notification, employees shall:

- Avoid the area involved.
- Not attempt to contact the person(s) involved.
- Evacuate, if possible.
- Do not panic.
- Stay alert.

Staff, faculty, and visitors, faculty, staff and students if directly confronted with a Code Silver situation should respond to this situation by performing the “Run, Hide, Fight” procedure:

**RUN:** If it is reasonably safe to do so, individuals should run from the area of the active shooter to a safer location further away or to an area they are able to secure or lockdown. If running is not a safe option:

**HIDE:** Individuals who find themselves in a situation where they cannot safely exit the area should hide where they are. Be quiet, silence all mobile devices, turn off lights, and lock the door if possible. If not possible to lock the door, barricade the door and hide out of sight. Grab any object that can be used as a self-defense tool. Do not open the door for anybody even if they state they are Law Enforcement Officers (LEO’s). LEO’s are trained to breach all areas and clear the entire building, they will come into the room. If the active shooter gains entrance to the area and discovers individuals:

**FIGHT:** LLUH employees hiding must fight for their lives with improvised self-defense weapons such as fire extinguishers, flashlights, and office furniture if the assailant(s) gains entry into an area employees are hiding in. Fighting the assailant is a last ditch effort after attempting to run and hide first.

The proper order for Code Silver response is Run, Hide, and lastly Fight.

**RECOVERY**

At the conclusion of the incident, law enforcement will report to Security Department and release the site. Security Control Center shall maintain a chronologically accurate log of events for use by local law enforcement.