

VA Enrollment Certification Request

- Each enrollment period, students using VA benefits must submit this form before the School Certifying Official can report enrollment to the VA.
- If you add or drop a class or change sections, submit a new copy of this form.

ID Number _____

Name: Last _____ First _____

Registration Term _____ Year _____

Is this submission a change to a previous certification for this term?

- No
- Yes

Do you register:

- Once a year
- On a quarterly basis

If you are dropping one or more courses, please list the **mitigating circumstance** here. A mitigating circumstance can be illness, death in the family, finances, etc. If there is no mitigating circumstance, write "none."

Courses you want reported to the VA (12 units is full-time for undergraduate, and 8 units is full-time for graduate):

- All courses for this enrollment period
- I have dropped all my current and/or future courses for this enrollment period
- Only these courses (provide course subject and number – e.g. AHCJ 596):

Signature _____

Date _____