

PROGRAM WITHDRAWAL OR ACADEMIC DISMISSAL

Approved Withdrawal

An F-1 student who has been granted an authorized withdrawal by the DSO (by notifying International Student Services prior to ceasing class attendance), may remain in the United States for up to 15 days following the withdrawal noted in SEVIS, to prepare to depart from the United States.

****Legal Note:** Immigration regulations refer to “preparation for departure” as the only permissible activity during the 15 days grace period following the authorized withdrawal. No employment is permitted. The provision granting the 15 days grace period does not refer to preparation for transfer, as a permissible activity during this time frame.

Unapproved Withdrawal

If a student fails to maintain status, or withdraws from school or otherwise terminates or interrupts their course of studies without first obtaining DSO (International Student Services), approval, in SEVIS, the student is not eligible for any grace period and is considered out of status, immediately.

I-20 Termination Procedure

- Your leave of absence, program withdrawal, or academic dismissal will be processed by University Records
- Once it is processed our office will receive a notification
- When we receive the notification we must terminate your I-20
- On the day your I-20 is terminated your 15 day grace period clock will start
- You will have 15 days to put your affairs in order before you should exit the U.S.

TRANSFER TO ANOTHER SCHOOL

You are required by immigration law to notify International Student Services of your intent to transfer to another school as soon as you are notified of your acceptance, before you finish your program here at LLU or if you don't plan on not registering because of your intention to transfer, whichever is earlier.

In order to successfully transfer your I-20, please provide a copy of your acceptance letter and transfer request form (if required by your new school) in a timely manner.